

## **INSTRUCTIONS TO CONTRIBUTORS**

The Statistics Department of Central Bank of Nigeria (CBN) welcomes submissions of statistical research articles to be published in its Journal of Applied Statistics (CBN-JAS). The journal is a refereed publication and publishes original articles with the potential to affect statistical practice in the central banking field of application. Such articles should achieve one of the followings:

- (i) present statistically innovative, scientifically and practically relevant statistical analyses of monetary, banking, financial and general economic datasets;
- (ii) substantially contribute to the applied statistics field through the use of sound statistical methods;
- (iii) evaluate the quality of important data sources, even if there are no methodological innovations.

Articles presented for publication should be original articles not yet published elsewhere.

However, apart from articles section, the journal has a review section that would publish all review type articles and reviews of recently published books relevant to monetary, banking, financial and general economic statistics. There is also a document section where key note addresses or special remarks by distinguished personalities on money, banking, financial and general economic statistics would be published.

**Structure of Manuscripts:** Articles submitted for publication should include Abstract, Key words, Introduction, Methodology, Results, Discussion and Reference sections. The formatting of all articles selected for publication must conform to the following guidelines:

- i. The article must be based on original research, not to have been published or submitted in part or whole for publication elsewhere. All articles will undergo the peer review process in accordance with generally accepted standards.

- ii. The manuscripts should be submitted in MS Word 2007 or higher, typed in double space on A4 size paper having margins 1.0” on both sides. Type face: Times New Roman, and font size: 12.
- iii. Each article should include abstract not exceeding 250 words. At least 3 Keywords of the paper should be specified below the abstract. The JEL classification must be provided.
- iv. The title of paper must be brief and contain words useful for indexing. The title page must contain the title of the paper and the full name and affiliation of all authors. The address for correspondence (along with e-mail address and phone number) should be given.
- v. Referencing (in an alphabetic ascending order) should be made on separate sheet(s) and at the end of the paper where all publications cited in the text are presented. In case of

(a) **Periodicals:** The citation should be as follows:

Author’s last name, first and middle name initials, year of publication, “Title of the article”, Name of the Journal (to be underlined/italicized), Volume number (month): and Page number (pp). For example:

Alade, S.O. (2003). “Fiscal Adjustment in Nigeria: Issues in Capital Expenditure”. *Bullion*, 27(2). April/June.

Doguwa S.I. and Upton G.J.G (1989). Edge-corrected Estimators for the Reduced Second Moment Measure of Point Processes. *Biom. Journal*, 31:563-575.

(b) **Online Periodicals:** The citation should be as follows:

Author, A. A., Author B. B., & Author C. C. (2000). Title of article, Title of Periodical, year, from source ([http ://.....](http://.....)) For example:

Federal Reserve Board (2006). Monetary Policy, 2006 (<http://www.federalreserve.gov/policy.htm>).

(c) **Symposia and book of proceedings etc:** The citation should be as follows:

Alade, S.O., M. Ajayi, C.I. Enendu, and A.E. Idowu (2003). “The Supply and Demand for Loanable Funds in Contemporary Economic Policy Issues”. Ed. O.J. Nnnana *et al.*, Central Bank of Nigeria.

Demirguckunt, A and Detragiache, E. (1998). “Financial Liberalization and Financial Fragility”, in proceeding of the Annual Bank Conference in Development Economics, Washington D.C., World Bank.

(d) **Text Books:** The citation should be as follows:

Author’s last name, first name, and middle initial, year of publication, “Title of the book”, Name of the Publisher, Year and Or Chapter No. For example:

Bamanga, M.A. and M.I. Abdulkarim (2007). A First Course in University Statistics. Ahmadu Bello University Press, Zaria, Nigeria.

(e) **Citation of published papers/books in the Journal,**

Refer to the author’s name and year of publication. Example: “Since Doguwa (1989) has shown that .....” If the authors are more than two, the name of the first author should be used followed by “*et al*”. In the list of references however, names of first author and co-authors should be mentioned.

- vi. **Tables and Figures:** Tables should be positioned in the body of the work and Tables Titles should be above the Tables. Figures (should be only provided if they improve the article) should be sharp computer generated drawings and Figures Titles should be below the Figures.
- vii. **Equations:** Microsoft Equation Editors of Window **2007** or higher should be used or **Math-Type 6** (Inline) or above. ***Any Microsoft Equation Editor below Window 2007 used will result in outright rejection of the paper.***
- vii. **Proof:** A marked copy of the proof may be sent to the corresponding author who must return the corrected proof to the Editor-in-Chief without delay.
- viii. **Data:** Data with sources must be submitted in a separate sheet when submitting empirical papers.

**General Instructions:**

- i. Soft copy of the Manuscripts must be sent to the **Editor-in-Chief, CBN Journal of Applied Statistics, Statistics Department, Central Bank of Nigeria, PMB 0187, Abuja, Nigeria** (e-mail: [cbnjas@cbn.gov.ng](mailto:cbnjas@cbn.gov.ng); [cbnjas@gmail.gov.ng](mailto:cbnjas@gmail.gov.ng) ).
- ii. The copyright of the paper will be reserved by the Central Bank of Nigeria once it is accepted for publication in the journal.
- iii. Papers accepted for publication must have been recommended by at least 2 reviewers and the Editorial Board of CBN-JAS. Each accepted article will attract a grant/remuneration of fifty thousand naira only.